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Horizon 2020 Financial Supports  
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**HORIZON 2020 NATIONAL SUPPORT NETWORK LED BY ENTERPRISE IRELAND**



An Roinn Post, Fiontar agus Nuálaíochta  
Department of Jobs, Enterprise and Innovation





# Travel Support

The Aim of Travel Support is to facilitate participation in the **Horizon 2020** Programme (Excluding COST).

Funding covers visits by Irish researchers **abroad** to meet potential partners or attendance at EU information days/workshops relating to Horizon 2020.

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# Travel Applications

- Travel is only supported within Europe
- Domestic travel is only supported to enable international travel
- Only one researcher will be supported per institution to attend a meeting
- Applications should be submitted preferably one month in advance but at least one week in advance
- Applications are not accepted if travel has already commenced
- Eligible costs include least-cost travel expenses
- Partner costs, conferences or training days are not covered by this scheme.

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# Coordinator Support

The aim of this support scheme is to facilitate the preparatory work leading to a proposal for the coordination of any research project under the **Horizon 2020** Programme.

The maximum grant for academic coordinators under this support is **€12,500** (inclusive of VAT).

Applicants must contact and discuss their proposed projects with the relevant **National contact point** before submitting their application.

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# Coordinator Applications

- Replacement teaching expenses/PI costs and employment of a researcher for short-term analysis. (€8K)
- Professional services in the preparation of an application. (€4.92K inc. vat)
- Travel. (€2K)

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# ERC Coordinator Support

The aim of this support scheme is to facilitate the preparatory work leading to a proposal for the coordination of an ERC project under the **Horizon 2020** Programme.

The maximum grant for academic applicants under this support is **€16,000** (inclusive of VAT).

Applicants must contact and discuss their propose projects with the relevant **National contact point** before submitting their application.

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# ERC Coordinator Applications

- The Max amount for all travel €5000
- The Max amount for all staff €8500
- The Max amount for Consultancy Services €6000

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# ERC Coordinator Applications

- The Max amount for all travel €5000
- The Max amount for all staff €8500
- The Max amount for Consultancy Services €6000

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# Common Errors

## Coordinator

- Exceeding the daily/weekly rates for staff
- Requesting more than the €2000 allowed for travel
- Not providing enough detail on travel - who will travel and to where and why
- Requesting domestic travel not for enabling EU travel
- Not providing the daily rate

## Travel

- Submitting application within the week before travel
- Not using least-cost travel expenses
- Travel outside the EU

**Please read the financial guideline before submitting any application.**

**The guidelines can be found on the Horizon 2020 website: <http://www.horizon2020.ie/>**

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# Common Errors continued

## ERC Coordinator

- Not staying within the daily/weekly rates for staff
- Requesting more than the allowed for travel
- Not breaking out the travel in to flight and subsistence

**Please read the financial guideline before submitting any application. The guidelines can be found on the Horizon 2020 website: <http://www.horizon2020.ie/>**

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## Summary of support to date in 2018

Month 2018	Coordinator Support	Approved Total	Travel Support	Approved Total
January	41	€369,938.00	19	€17,178.00
February	17	€195,502.00	28	€24,141.00
March	29	€317,561.00	12	€8,407.00
April	18	€223,590.00	6	€3,590.00
May	22	€266,570.00	6	€4,174.00
<b>Total</b>	<b>127</b>	<b>€1,373,161.00</b>	<b>71</b>	<b>€57,490.00</b>

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